

GENERAL INFORMATION

* Requested by: _____ * Agent code: _____
* Agency: _____ * Agency code: _____
* Telephone : _____ - _____ - _____ Fax: _____ - _____ - _____
* Email: _____

PROJECT INFORMATION

* Social media sites used: _____
* User name to be displayed: _____
(Your name, your title, e.g., Jane Smith, financial security advisor)

If you are using a presentation text, please include it with this form.
You must use your professional photo.
If you would like to include a brief description of the company, please contact the Communications Department.

APPROVAL

Branch Manager's approval

Date

The form must be duly completed. Incomplete requests will be returned to the sender.
A minimum of ten (10) business days is required to process approval requests.